

As a PDF, this is a fillable form. Download, save it to your computer. Once saved, open saved copy, fill it out, save again. It can then be added as an attachment to be sent through the chain-of-command.



**SECTION DIRECTOR CHECKLIST**

Name: \_\_\_\_\_

Section: \_\_\_\_\_

Appointment:            Reappointment:            If reappointment, years served: \_\_\_\_\_

Appointment/Reappointment less than 3 years? **Yes**      **No**      If YES include explanation:

**This section for SD to complete**

If the SD is a "new elect", all filled Section volunteer positions, as noted in table below, have 3 months to complete training. If the SD is a "re-elect," all filled Section positions must have training completed prior to submitting to Board Liaison

- For all positions listed and filled below, please identify the volunteer's name and training information
- All volunteers listed must be registered for the current Membership Year (MY), prior to signing and submitting to the Board Liaison.

All positions listed and filled must have completed:

- Safe Haven (SH - after 2011)
- CDC Concussion Training
- **Sudden Cardiac Arrest (SCA)** is now required for volunteers in the following states: California, Maryland, Ohio, Tennessee and Washington
  - **For more specific information, please go to** <https://www.aysovolunteers.org/sudden-cardiac-arrest-sca-2/>
- Training for their job specific duties (JST).

**If you have the following positions filled, all boxes must be filled in & checked before form can be submitted to the Board Liaison.**

Position	Name	AYSO ID	*SDO	*SH	*CDC	*SCA	*DR	*DP	*T	*MY
SD										

Position	Name	AYSO ID	*JST	*SH	*CDC	*SCA	*DR	*DP	*MY
S Treasurer									
S Safety Dir									
SMA									
SCA									
SRA									
S CVPA									

\*SDO-Section Director Orientation; \*JST-Job Specific Training; \*SH-AYSO Safe Haven; \*CDC-Concussion Training; \*SCA-Sudden Cardiac Arrest; \*DR-Dispute Resolution; \*DP-Due Process; \*T-Treasurer; \*MY-Membership Year

**This section for Board Liaison to complete, save, and forward to the National Office**

**YES NO**

Conflict of Interest Form (2 pages) initialed/signed as required and attached.

Section is using NAP Online & current year budget has been uploaded to NAP Online.  
**If not, upload or provide with this application or explain why no budget is being submitted.**

SD Orientation completed (SDO).

*PA residents - State required background clearances submitted. If not, submit with this application.*

Section Director

Board Liaison

Date